Job Description

Title: Facilities – Summer Assistant

Reports to: Facilities Director

Length of Contract:

This is a temporary position typically running May 1 – Aug. 31

Overall Purpose:

The role of the Facilities Summer Assistant is to help the Facilities Director to ensure that the camp facilities, including the grounds, equipment and machinery, are maintained to a standard so as to protect the safety of all staff and campers and to ensure that they are in good functioning order and available for service.

Organizational Structure:

The Facilities Director, in consultation with the Executive Director, is responsible for the hiring, discipline and direction of this position.

Principal Duties:

Under the direction and supervision of the Facilities Director the Facilities Summer Assistant is expected to help with the maintenance of the grounds, various janitorial duties, irrigation system, security and various other tasks deemed necessary by the Facilities Director. Any staff meetings should be attended as directed, and a time sheet should be filled out recording hours worked.

Relational /Behavioral Expectations:

a. Demonstrate a high standard of Christian servant-hood
b. Practically model a Christ filled life on and off the property as individuals and as couples