

Overall Purpose

To organize, plan and oversee Squirt Camp, Day Camp, kids firesides and Bible X programming and curriculum as part of the summer program and in coordination with the Program Team while fulfilling the mission and vision of Green Bay Bible Camp.

Organizational Structure

This position reports to the Assistant Program Director and will oversee cabin leaders who are assigned to children's activities.

Principle Duties

Summer Long

- Spending time daily in the Word
- Model a Christ-like spirit in relationships and attitudes towards campers, staff and camp responsibilities
- Be familiar with and implement safety, fire and first aid policies of GBBC.
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Pre-Camp

- Work with the Program Team in planning the weekly schedule for summer
- Work out how to integrate the summer theme into firesides and Bible X
- Keep communications lines open through summer (essential to the success of the summer program)
- Oversee the planning and execution of Squirt Camp
- Plan kids firesides – put together a team of cabin leaders to do songs, story, etc
- Create and plan Bible X curriculum (for Family Camp) that is age appropriate, interactive and fun.

Kids Camp

- Oversee Day Campers drop off and pick up each day
- Help with the facilitation of events throughout the duration of kids camps
- Attend morning staff meetings and weekly coordinator meetings
- Attend all necessary firesides

Family Camp

- Explain to family campers what Bible X is and what their children will be learning throughout the week (happens during opening program of each camp)
- Give leadership to and schedule staff into Bible X positions

Qualifications

- Strong desire and willingness to serve
- Mature follower of Christ
- Love children and have a desire to see them grow in their relationship with God
- Creativity in creating and implementing activities and events that are age appropriate

Green Bay Bible Camp

Job Description: Children's Ministry Coordinator

- Experience in leading people and delegating
- Able to work independently and exercise good judgment
- Ability to problem solve
- Comfortable leading events and activities for various sizes of groups
- Able to confront and hold staff accountable for what they are teaching in various situations