

Green Bay Bible Camp Job Description: Assistant Video Coordinator



Overall Purpose

To support the Video Coordinator in filming and editing the wrap up videos for each camp, the camps sponsorship video, the camps promo video, as well as numerous other videos for the summer program.

Organizational Structure

The Assistant Video Coordinator will report and be accountable to the Video Coordinator. This person will also work with any summer staff that is allocated to the video department at various times.

Principle Duties

- Support the Video Coordinator in their position
- Filming and editing as directed by the Video Coordinator
- Take cabin photos on the first day of each of our kid's camps.
- Attend morning staff meetings.
- Attend staff training.
- Interact with campers when you have free time.
- Adhere to the rules and regulations of the camp and as a summer staff, work to enforce and uphold those rules and regulations amongst the campers.
- Follow the safety guidelines set by Green Bay Bible Camp in every area of camp.
- Be familiar with and adhere to the emergency procedures of Green Bay Bible Camp.
- Be flexible to assist in any area of the camp that might need assistance.

Qualifications

- Strong desire and willingness to serve
- Follower of Christ
- Experience with filming and video editing software
- Creativity in ideas for videos
- Able to take direction and work independently